

Create. Decorate. Celebrate.

Charity Request Form

ALL REQUESTS MUST BE SUBMITTED A MINIMUM OF 60 DAYS PRIOR TO YOUR EVENT.

Date:	Contact:	Organization:	
Phone:	Fax:	Email:	
Name Of Event:		Date:	Venue:
Fundraising Goal: S	\$ Funds Rais	ed Will Be Used For:	Caterer
Number Of Invitation	ons To Be Mailed:	Expected Attendance:	Attendance Last Year:
	*Please attach list of c	committee members producing t	his event (including contact info)
	Rental Items (please	You Would Like All In One Part be specific and use back of sheet if mo	ry Shop To Assist With: ore space is needed)
A spo A tab The a Recog Inclus	onsorship package equalle or attendee tickets to tendee list with contact gnition from podium du ion in any press relea	ral to the value of donation. to the value of donation. tinformation uring event or pre-event function uses recognizing All in One Par	lowing to All In One Party Shop: ns. ty Shop's support of your event. ever sponsor names are printed or listed.
	CREDIT CARD REQUIRED	FOR ALL RESERVATION REGARDL	ess of level of sponsorship
	ice Use Only nation/Discount Approve		Date PS Intitial
	Please	attach one copy to reservation and	d one copy in file